

Storing and Packing

Do's

- Use packing paper, pads for inventory and markers
- Heavy twine, masking tape, boxes and containers for packing
- o Empty gas tanks from lawn mowers, outboard motors, etc.
- Remove all batteries from appliances and toys
- Mark contents of all boxes very clearly specifying which room they are to be placed in (this will save you moving them again and again ...)
- Set aside things you will carry in the car in a carton marked "Do Not Load"
- o Indicate which cartons you wish to be unloaded first and unloaded last
- Make sure you keep a telephone book with you
- o Tie or tape brooms and mops together and bundle your curtain rods
- Make sure all fragile and delicate items are indicated
- Carry all jewelry, valuable papers and currency with you
- o Ensure that tops are secured for all liquids in bottles
- All phonograph records should be packed upright on their edges, not flat
- Crate glass table tops, large mirrors and any valuable pictures
- Pack all books on edge in small boxes
- Limit carton weight to 60 pounds
- Tie or tape all boxes securely
- Lamp shades should be packed in boxes by themselves
- Small appliances should be packed and wrapped in the bottom of boxes
- Table lamps should also be packed
- Make sure heavy china items are placed at the bottom of the box with extra padding
- Flat pieces should be placed on edge
- o Small items should be packed in a smaller box inside a larger box
- Dismantle large power tools before moving
- o Remove fixtures that are fastened to the wall
- Move clothes and drapes in a wardrobe supplied by the movers

- o Avoid overloading drawers when packing items in dressers
- o Try not to use newspapers to pack as the ink rubs off
- o Do not leave shelves loose in stoves or refrigerators
- o Do not pack cleaning products in the same boxes as food
- o Try not to roll mattresses or rugs. Leave them for the movers to put into special cartons
- Do not wrap articles of furniture or tie with ropes